

## Burton Latimer Medical Centre Patient Participation Group

Minutes of the Patient Participation Group meeting held on 15 July 2019 at 6pm in the Conference Room, Burton Latimer Medical Centre.

Present: Ms H Corbett (Practice Manager) (HC); Mrs D Cox (DC); Dr A Raja (AR); Sue Grant (SG); Rachel Zachariah (RZ); Denise Mawby (DM); Julia Goode (JG); Bill Nelson (WN) – notetaker.

Mr Martin Turner attended as a prospective member

<b>1.</b>	<b>Apologies and Welcomes</b> <b>Apologies were received from:</b> <p style="text-align: center;">Cheryl Neville</p>	Action:
<b>2.</b>	<b>Minutes of the last meeting</b> The minutes of the meeting held on 20 May 2019 had been previously circulated and were accepted as a correct record and signed by the Chair. The minutes would be posted onto the website and the Patient Participation Group Notice Board following the meeting.	Action: <ul style="list-style-type: none"> <li>• DJC to post on the website</li> <li>• DJC to copy and put onto PPGGroup Notice Board</li> </ul>
<b>3.</b>	<b>Patient Survey</b> HC to produce questions for the next meeting with a view to members being present at the Flu Clinics to speak with patients for feedback	Action:
<b>4.</b>	<b>PPG Awareness &amp; Recruitment Promotion</b> The promotion went well. The poster is now permanent at Sainsburys & ST. Nicholas Owen RC Church. In response to a question from Martin, HC confirmed that fund-raising for patient services is possible. Discussion of accessibility of consulting rooms and corridors via “narrow doors” followed. HC reassured the meeting that the building is fully compliant with regulations and guidelines.	Action:
<b>5.</b>	<b>Flu Vaccinations</b> Specification of the vaccine has been delayed, with follow-on delays to production and supply. It may therefore be necessary to reschedule the projected vaccination dates. The importance of accurate medical records was again stressed & dispensing vaccine from mandatory stock at surgery is the only reliable system. Message to be spread. Support on mass vaccination days again requested.	Action:  HC  All PPG
<b>6.</b>	<b>Finedon Surgery Update</b> The NHS Panel met 11 July 2019, but no feedback yet.	Action:
<b>7.</b>	<b>PCN Update</b> Burton & Mawsley & Drylands collaboration – adverts for Clinical Pharmacist (CP) & Social Prescriber are “live”. Time will be split per capita (BLMC is largest). Intention is to recruit or train CP (Polypharma standard) to undertake reviews and prescriptions in, for example, care homes as well as at surgeries. Job Descriptions have been issued, in post Autumn.	Action:

<b>8.</b>	<b>KBC Presentation</b> DC described the services offered by KBC via Community Services Officers. Steve Edwards, BL Operations Manager, was previously involved and was therefore an invaluable liaison for BLMC. There are many positive services, activities, coordination supports available, some on GP referral. HC suggested that this could all be pulled together via the PCN Social Prescriber role. This signifies a shift of emphasis towards focus on health rather than illness. Denise wondered what had happened to the BL public subscription for a local swimming pool. Further discussion of “Care Navigation” next meeting	Action:         Anyone? DC
<b>9.</b>	<b>AOB</b> Julie reported negative comments about the surgery on a FB board. HC had not seen this where she monitors. NHS Choices provides feedback to HC if anything reaches them. Denise mentioned the tie up between NHS England and Alexa. The consensus around the room was that this was a questionable service that could not be promoted by PPG. Dr Raja delivered a very firm and well-reasoned rejection of this NHS initiative.	Action:
<b>10.</b>	<b>Date and Time of Next Meeting</b> The next meeting will be on 16 September at 6pm in the Conference Room, Burton Latimer Medical Centre	Action:

There being no further business the meeting closed at 7 p.m.

Signed \_\_\_\_\_ (Chair) Date \_\_\_\_\_